



Your Experience Can Make The Difference

Financial Specialist – SV-501-F/G

As an entry-level Financial Specialist at TSA, you will have the opportunity to monitor and track obligations and expenditures for office functions throughout the execution phase of the annual operating budget. You will assist with verifying that obligations and expenditures occur on a timely basis per the annual work plan and regulatory controls, and identify and analyze trends in receipts, obligations and expenditures. Additionally, you may monitor budget levels to ensure efficient use of funding and allocate funds to individual activities/functional-areas based on analysis of activity budget estimates, projected workload, and approved funding.

Qualifications:

F–Band: Candidates must have at least three years of qualifying general experience. Qualifying general experience includes performing duties associated with analyzing problems to identify significant factors; gathering pertinent data and recognizing solutions; planning and organizing work; and communicating effectively orally and in writing.

OR have completed a four-year course of study leading to a bachelor's degree in any field.

OR have an equivalent combination of qualifying education and experience.

G–band: Candidates must have at least one year of specialized experience comparable in difficulty to the F-Band (GS-9) level in the Federal service. Specialized experience is experience that has equipped the applicant with the particular knowledge, skills, and abilities to successfully perform the duties of this position **and must include experience in preparing budgets or cost estimates, tracking expenditures, and funds allocation.**

OR have completed a Ph.D. or equivalent doctoral degree or three full years of progressively higher level graduate education that provided the knowledge, skills, and abilities needed for successful performance in this position.

OR have an equivalent combination of qualifying education and experience.

For more information about the Career Evolution Program, please visit www.tsa.gov/CEP
www.tsa.gov/CEP • NewHorizons.CEP@dhs.gov

TSA is an Equal Opportunity Employer: All qualified candidates will be considered regardless of political affiliation, race, color, religion, national origin, sex, sexual orientation, marital status, age, disability, personal favoritism, protected genetic information, or other non-merit factors.



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